School, Family, and Community Engagement Statewide Leadership Network

Resolving Special Education Issues with Your Child's School



If your child is having difficulty in school or you think a change to your child's Individualized Educational Program (IEP) is needed, communicating with the appropriate school or district personnel is often the quickest, simplest way to resolve or address an issue.

Who Has the Information You Need?

Teacher

Can provide information on:

- IEP Implementation
- Behavioral Challenges
- Classroom Schedule
- Grade Level Expectations

Principal

Can provide information on:

- School Policies and Procedures
- Transportation
- School Records
- Staff Availability
- Discipline Procedures

Evaluation Personnel

Can provide information on:

- Evaluations
- Disabilities
- Interventions
- Accommodations

Special Education Director

Can provide information on:

- Special Education Policies and Procedures
- District Resources
- Independent Educational Evaluations (IEE)

Examples of How to Begin Resolving an Issue

Good communication with the person working directly with your child, such as a classroom teacher or a special education teacher, can prevent many problems at school. **Try to work out problems with the teacher first and as they arise.** If you cannot resolve the issue with the teacher, then proceed to the next level.

You believe your child is falling behind in his school work.

Who do you contact? Start with your child's teacher.

What do you say? I would like to meet with you because I am concerned that my child is falling behind in his school work.

You suspect your child has a disability and needs to be evaluated.

Who do you contact? The principal or special education director

What do you say? I would like to have my child evaluated for a disability because I am concerned about why she is struggling in school. Submit the request for evaluation in writing.

You believe your child's IEP is not being followed.

Who do you contact? Start with your child's teacher.

What do you say? I would like to schedule an Admission, Review, and Dismissal (ARD) meeting to discuss concerns about how my son's IEP is being implemented. Perhaps some changes need to be made to his IEP.

Who Do You Contact for Assistance in Your Region?

The list below provides the contact information for the Texas Parent Training & Information (PTI) center staff assisting parents and professionals in each region as well as the Parent Engagement contact for the ESC. In Texas, Partners Resource Network, a non-profit agency, operates the statewide network of PTIs. PTIs are funded by the US Department of Education, Office of Special Education Programs.

For assistance finding your ESC region, please call SPEDTex, 1-855-773-3839, or visit https://spedtex.org.

REGION 1

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Region 1 ESC (956) 984-6176

REGION 2

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Janiel Brannan

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REGION 3

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